



**Meeting Date:** 03/18/25

**Meeting Start:** 5:30 PM

**Meeting Finish:** 7:02 PM

**Subject:** Scheduled Board Meeting

**Location:** Alano Club Room 2

**Attending:** Brad Rose (Chair), Kevin Rogers (Secretary), Michael Jasperse (Treasurer), Hannah Chee, Bob DeYoung, Tami Roth, Regina Salmi, Michael Spielmacher.

**Also Attending:** Jena Johnson.

Minutes taken and prepared by Kevin Rogers, Secretary.

#### **Meeting Called to Order**

Brad called the meeting to order at 5:30pm and led a moment of silence followed by the Serenity Prayer.

#### **Board Update**

Hannah Chee expressed interest in the open Vice President position.

**MOTION – Tami moved for Hannah to be appointed as Vice President. Michael Jasperse seconded the motion.**

A vote was held and the motion PASSED 7-0 with Kevin R abstaining. Hannah Chee is now the Vice President and Vice Chair.

Tami R has joined the Membership Engagement Committee.

#### **Executive Director Update**

- Spring Gala coming up May 15<sup>th</sup> at Watermark Country Club.
  - Details discussed regarding Gala.
- Jena requested comments and feedback from the Board regarding the donated Board training in January and February.



- Some directors found it helpful, mostly because of the ability to connect with Guiding Light, which also attended the trainings.
- Jena advised if we were to continue more training with Lakeshore Nonprofit Alliance it would be at a per person cost, as a donor covered the cost of the first two classes.

### **Additional Matters**

- The Board wanted to thank Doug and Rick for volunteering their time and service at lunch in the Club.
- Brad Rose suggested switching the Board Meetings to every other month.
  - A discussion was held about this, and the idea was tabled until next month.
- Bylaws feedback
  - One member suggested the annual meeting be moved from December to the Summer.
    - Concerns about inability to vote while away for winter were alleviated by the ability to vote remotely.
    - This was discussed and the idea of having a summer semi-annual update meeting was floated.
- Discussion about Board's role continuing to shift more toward an advisory capacity now that Jena has established herself for close to one year.
  - Addressed miscommunications regarding replacing sconce lights on perimeter of building.
  - Discussion about implementing a system for communication.
    - All business concerns and issues of the directors should go directly through Jena.
    - Put requests in emails to create a way to track issues and assist with timeliness of responses.
- Brief discussion of the beginning of a strategic plan.
  - Four Key Concepts
    - Sustainability
    - Infrastructure
    - Membership



- Community Visibility and Engagement.
- A monthly newsletter is in the works.

### Finance Update

- Statement of Activities provided by Hannah
  - Missing some cost data for delivery and from Wealthy Street Bakery and BBC (under rebranding and becoming Brady's). Best estimate is the café is currently profitably about \$1,000 since 10/1/24.
- Concern has been raised about member coffee being taken by nonmembers.
  - Loss prevention measures have been discussed and are being investigated.

### Governance

- Governance Committee will review comments from membership and have an update to the Board, with a proposed vote to amend the bylaws planned for the May Board Meeting.

### Adjournment

The meeting was adjourned at 7:02pm.

### Next Meeting

The next Board Meeting is scheduled for 04/15/25, at 5:30pm in Room 2.

The agenda of the next Board Meeting will be prepared by Brad Rose and given to all Directors the Friday before the Meeting.